APPROVED

Falcon Families of SFES Meeting Minutes

May 14, 2026

- Welcome/Introductions/Overview
    - Meeting called to order at 6:17pm
    - Attendees: Angella, Olivia, Jade M., Lora, Ashley, Nicole B, Jen Andrews, Ashley P.
- Principal's Report: Jen Andrews
    - Campus Open time 26-27
        - 7:38 AM
        - Busses know about time change
    - Family Surveys/Family Focus Group
        - Family survey sent out by district 53 families participated information categorized by key areas of concern:
        - Academic Support & Differentiation
        - Classroom Environment
        - Family Engagement and Communication
        - 11 families agreed to be part of a Focus Group-this is being held on 5/20 to get family input on what the school can do in the areas listed above. The information from this meeting will be shared out to all families before the end of the year.
            - Teacher emails seem to be the most effective but what else are families looking for to streamline communication
    - Health Room
        - We want to ensure medical protocols are followed.
        - Please email or contact our Health Office-Jen Knier or Deanna Timler for any medical information or injury information.
            - For example-stitches on a Tuesday night? Please contact the health room instead of or in addition to the classroom teacher. This allows safety protocols to be followed throughout the student's day-ie PE, music etc.
    - One-pager with list of emails: Jen to complete by 8/19
        - Include: Nurse's contact info, bus company, Principal info, Katie & Carmen, PTO/Falcon Families information
            - Jen to reach out to bus company for updated rules & procedures
    - August dates:
        - Supply Drop off 8/19/26 ES/MS 4:30-6:30pm
        - Beginning of the Year Bash! August 20 – 3:00-5:00 limited spots for picnic-sign up required will be sent out in July – max. 200 participants
- Secretary's Report: Ashley Pantel
    - Motion to approve by Angella, second by Lora; passed at 6:39pm
    - May newsletter due XX
- Treasurer's Report: Olivia Zeman
    - Jade donated Costco items to support Vendor Fair
    - Total budget under $1,000 but we're in the green
    - Motion to approve by Emily, second by Angella; passed at 6:42
- 2026-27 FF of SFES Board Nominations:
    - President: Lora Hein
    - Vice President: Jade Miller
    - Treasurer: Oliva Zeman

    - Secretary: Ashley Pantel

  Angella motion to approve 6:49pm; second by Emily
- Committee Chairs for 2026-27 School Year:
    - Dine & Donates: Amanda Barrette
    - Vendor Fair: Kasie Queen
    - Book Fair: Monika Casper
    - Charleston Wrap: Nicole Saunders
    - Caan's Plant Fundraiser: Brittany Witkowski
    - Newsletter: Alicia Copp / Paige Brewer
    - Website: Alicia Copp / Paige Brewer
    - KwikTrip Fundraiser: Sarah Bennin
    - Texas Roadhouse: Desire Coniff
    - Box Tops: Ashley Atkinson
    - Princi-Pal for the Day: Olivia Zeman
    - Facebook: Ashley Pantel
    - Teacher Wishlists: Emily Warnke
- Future Fundraising Ideas
    - Tattoo the Teacher (Fall)
        - Kick off at supply drop of night
    - Ceiling Tile Fundraiser
    - Bypass the line - Door 12 on side of building
        - Monthly raffle - 1 person per month
    - Vendor fair food
        - Breakfast: Yogurt parfait bar
        - Lunch: Pulled pork sandwiches
    - Vendor Fair: Plan to do 2 again - Fall and Spring (Dates TBD)
        - Olivia will start looking at dates for Fall
    - Pasta
    - Racine Kringles
- Other Important Dates
    - Texas Roadhouse
    - No school for students:
        - Friday, May 22
        - Monday, May 25
    - Rockin' Recess set for May 28, 2026
    - Field Day May 28, 2026 (same day as Rockin' Recess)
        - Gym teachers sent out an email for volunteers
- Discuss 2026-27 Board Meeting dates
    - Keep bi-monthly on Thursdays?
    - Same time - 6:15-7:30pm?
    - PTO date options 26-27
        - Second Thursday of the month 5 times a year (bi-monthly) - 6:15PM-7:30PM SFES library (exception: March will be Tuesday)
        - September 10, November 12, January 14, March 9, May 13
- Chalk the Walk Tentatively planned for Thursday, May 28
- Meeting adjournment
    - Motion to adjourn at 7:29 by Angella, second by Oliva, third by Jade

Falcon Families of SFES organization overview: This group helps our school by funding field trips, acquiring technology and books, sponsoring events, etc.